The Beit Trust

Application Form for Postgraduate Scholarships

Intake September 2020 (UK) and January 2021 (South Africa)

**Please type this form and complete all Sections. Expand the boxes to accommodate your replies.**

1. First name:
2. Surname:
3. Title: Mr/ Mrs/ Ms/ Dr/ Other:
4. Male/ Female:
5. Date of birth: **(see Additional Notes)**
6. Nationality and place of birth: **(see note A)**
7. Country of current residence, and address:
8. Languages spoken:
9. Email address:
10. Telephone/cell number:
11. From which Beit Partner University or universities have you received an offer?
12. Postgraduate studies to be pursued if Scholarship awarded **(see note B)**:
	1. University:
	2. Course and qualification sought:
	3. Starting date:
	4. Length of course:
13. Have you applied to any other sponsors in connection with support for a Postgraduate course? If so, to whom and for what course?
14. Have you applied for a Beit Postgraduate Scholarship before?

If so, in which year? Were you shortlisted for interview?

1. **Name of institution/s** where you took your undergraduate degree/s:
	1. Name the degree: (e.g. BCom with Honours)
	2. Grade achieved:
	3. Year of graduation:
2. Any sponsorship obtained for earlier degree courses:
3. Secondary school attended:

A-Levels by subject and grade (MSCE subjects attained, in the case of Malawi):

1. Present occupation:
	1. Name of employer:
	2. Position held:
	3. Length of service:
2. Previous work experience: (name of employers and positions held):
3. Are you contracted or bonded in any way to an employer? Give details:
4. Will you be paid by an employer while studying?
5. Interests and achievements past and present: **(see note C)**
6. Preferred reading matter (including the title of **4 books** that have most influenced you):
7. Professional intentions on completion of the Scholarship: **(see note D)**
8. Do you intend to return to your country after your postgraduate studies? **(see note E)**
9. What opportunity have you had in the past 18 months to exhibit leadership qualities, and how did you respond?
10. Attach a **separate** **personal statement** (**no longer than one page)** to explain in your own words how you think a postgraduate degree will benefit your country and its development. **(see note F)**
11. **We need the following**:
12. A certified scanned copy of your offer letter from a Beit partner university or universities;
13. A clear recent photograph of you. This should not be a passport photograph, but something that shows you to your best advantage. A photograph is an absolute requirement.
14. Passport or ID as proof of residence.
15. Personal statement
16. Medical Certificate at the bottom of this form
17. CV
18. 3 references (at the bottom of this form)
* 1 from your Undergraduate Tutor;
* 1 from your superior at work;
* 1 from a character referee. This person should be of high standing in the community *but not a relative.*

The onus is on *you* to ensure these are attended to and in our office by **12 February 2020**. Referees should send them to africa@beittrust.org.uk if you are from *Zimbabwe or Malawi* OR

scholarships@beittrust.org.uk if you are from *Zambia*. We will confirm once we receive them.

**Only those candidates who confirm that they can, if short-listed, present themselves for in-country interview will be considered.** The date will be late March 2020, and you will be notified in good time.

**WARNING:** Every year, promising applicants fail to achieve sponsorship because they or their referees do not respond in time, do not provide all the information requested, or the applications are poorly presented or illegible. Please submit a typed application.

Please tick the box to confirm your agreement to all the above [ ]

Your signature: **(This part only must be handwritten)** ……………………………………………………….

Date:

Please note:

When you have completed these forms, please email them as follows:

**For Zambians, to** **scholarships@beittrust.org.uk**

**For Zimbabweans and Malawians, to** **africa@beittrust.org.uk**

**PLEASE SCAN US YOUR APPLICATION AND DOCUMENTS, AS REQUESTED, AS SOON AS POSSIBLE AFTER YOU HAVE RECEIVED YOUR OFFER LETTER, AND NO LATER THAN 12 FEBRUARY 2020.**

**PLEASE NOTE**

1. All applicants have to be domiciled in Zambia, Zimbabwe or Malawi; must show that they have been living in that country as a “permanent resident” and not as a “visitor;” and that their status of “permanent residence” has been for at least three years prior to application. Decisions in cases of doubt about country of domicile will be at the absolute discretion of The Beit Trust.
2. State what you hope to achieve: e.g. MSc in Computer Science, etc.
3. Detail your interests, personal activities and commitments. Mention any responsible positions held and include achievements of special merit at secondary school, university or elsewhere, and any voluntary or social work.
4. State the employment to which you will return; or the type of work you hope to do, or for which arrangements have already been made; and your longer term aspirations.
5. Candidates who do not indicate an intention to return to their country, on completion of their studies, may find their applications less favourably considered. There is **no** provision for travel or accommodation for a spouse.
6. Please add any additional information you would like to bring to the attention of the Scholarship Selection Board. This statement should be **signed** and scanned with the application form.

**ADDITIONAL NOTES**

* All applicants, except medical doctors, must be **under 30** years of age on 31 December **of the year of application**. Medical doctors will be accepted up to **35** years of age, but should have completed at least **18 months** of internship and preferably a **one year rural attachment**.
* Please enclose a **clear** photocopy of your passport or identification document (**this is in addition to the personal photo we ask for**. We need to know passport/ID is valid and yours); your National Registration Document; and a recent Medical certificate.
* The Selection Board will look with greatest interest on applicants who have undertaken at least one year’s work experience before applying. We are seeking potential leaders in their field. A strong work record and evidence of professional achievement will weigh heavily in the short-listing and interview process.

**UK Data Protection Act 1998 and General Data Protection Regulation (GDPR)**

Personal data collected on this form will only be used for the purpose of student and course administration as required by the Beit Trust, and will only be disclosed to the Scholarship Selection Board if you are short-listed for interview.

**Please see below for the Medical Certificate**

**AND**

**3 Reference forms.**

**All Applicants must submit this completed Medical Certificate**

##### THE BEIT TRUST

**Phone – Woking UK office: +44 1483 772 575 Phone – Harare office: +263 785 766 302**

**Email – Woking UK office:** **scholarships@beittrust.org.uk**  **Email – Harare office:** **africa@beittrust.org.uk**

**BEIT TRUST POSTGRADUATE SCHOLARSHIPS**

**MEDICAL CERTIFICATE**

Date: .....................................................................

Applicant’s Name and Country: ……………………………………………………………………….

Doctor’s Name: ......................................................................................................................................

Doctor’s Professional Qualifications: ....................................................................................................

Doctor’s Address: ..................................................................................................................................

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I have examined ....................................................................................................................................

an applicant for a Beit Trust postgraduate scholarship. From my knowledge of the applicant’s history and as a result of my examination, it is my opinion that the applicant is in good health mentally, emotionally and physically and is free from all communicable diseases. Nor has the applicant suffered during the past ten years from any disorder likely to recur and impair activities in postgraduate work.

Doctor’s Signature: .................................................................................

If you think it necessary to explain or qualify any of the statements in this certificate, please add your comments below .....................................................................................................................................................

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**THE BEIT TRUST**

**Postal Address: Beit Trust,**

**Beit House 5 Ludlow Road**

**Woking Harare**

**Surrey GU21 5JB Zimbabwe**

**UK** **scholarships@beittrust.org.uk****africa@beittrust.org.uk**

###### Beit Trust Postgraduate Scholarship : Intake 2020

###### **Academic Reference Form**

## Section A: **Applicant Details**

Name of Applicant:

Country:

Degree(s) held:

Applying to read for:

## Section B: to be completed by the academic referee

The above-named person has made an application to **THE BEIT TRUST** for postgraduate studies and has nominated you as an academic referee. We should be grateful if you could provide a confidential reference on the applicant’s suitability to undertake the proposed course of study.

We would ask you to fill in this form, but if you prefer to provide a reference as a letter, this will also be welcome as long as it is typed.

Once you have completed your reference, please return it to the above e-mail. All references must be signed, and will be dealt with in absolute confidence. Thank you for your help.

## How long have you known the applicant and in what capacity?

1. What was the standard of the applicant’s academic work?
2. What is your opinion of the applicant’s ability in research and writing?
3. What is your opinion of the suitability of the proposed field of study for the applicant?
4. Please comment in general on what you consider to be the applicant’s strengths.

## What do you consider any weak areas?

## Have there been any specific tasks/instances where the applicant has displayed exceptional ability/performance?

## Please comment on the applicant’s ability to work both independently and as a team member.

1. What is the applicant’s ability to adapt to working in a foreign environment: e.g. interaction with people, moral values and standards?
2. In your opinion, does the applicant possess the necessary academic and personal qualities to undertake such a course?

## Any general remarks will be greatly valued.

## Referee’s details:

Name: (please print)

Position:

Institution & address:

Telephone No:

Cell/Mobile No:

E-mail address:

Date:

Signature:

**THE BEIT TRUST**

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**Beit House 5 Ludlow Road**

**Woking Harare**

**Surrey GU21 5JB Zimbabwe**

**UK** **scholarships@beittrust.org.uk****africa@beittrust.org.uk**

###### Beit Trust Postgraduate Scholarship : Intake 2020

###### **Character Reference Form**

## Section A: **Applicant Details**

Name of Applicant:

Country:

Degree(s) held:

Applying to read for:

## Section B: to be completed by the character referee

The above-named person has made an application to **THE BEIT TRUST** for postgraduate studies and has nominated you as a character referee. We should be grateful if you could provide a confidential reference on the applicant’s suitability to undertake the proposed course of study.

We would ask you to fill in this form, but if you prefer to provide a reference as a letter, this will also be welcome as long as it is typed.

Once you have completed your reference, please return it by e-mail. Naturally, this reference will be dealt with in absolute confidence. Thank you for your help.

## How long have you known the applicant and in what capacity?

1. Please comment in general on the applicant’s character.

## What do you consider to be strong and weak areas.

## Have there been any specific tasks/instances where the applicant has displayed exceptional ability/performance?

1. If you consider the applicant has the necessary personal qualities to undertake such a course, please explain why.

## Any general remarks will be much appreciated.

## Referee’s details:

Name:

Position:

Institution & address:

Telephone No:

Cell/Mobile No:

E-mail address:

Date:

Signature:

**THE BEIT TRUST**

**Postal Address: Beit Trust,**

**Beit House 5 Ludlow Road**

**Woking Harare**

**Surrey GU21 5JB Zimbabwe**

**UK** **scholarships@beittrust.org.uk** **africa@beittrust.org.uk**

###### Beit Trust Postgraduate Scholarship : Intake 2020

###### Employer Reference Form

## Section A: **Applicant Details**

Name of Applicant:

Country:

Degree(s) held:

Applying to read for:

Section B: to be completed by the referee

The above-named person has made an application to THE BEIT TRUST for postgraduate studies and has nominated you as a referee. We should be grateful if you could provide a confidential reference on the applicant’s suitability to undertake the proposed course of study.

We would ask you to fill in this form, but if you prefer to provide a reference in the form of a letter, this will also be welcome, as long as it is typed on your company’s headed paper.

Once you have completed your reference, please return it by e-mail. We will deal with this in absolute confidence. Thank you for your help.

## How long have you known the applicant and in what capacity?

1. Applicant’s position with you:
2. Please comment in general on what you consider to be the applicant’s strengths.

## What do you consider to be any weak areas?

1. Please comment on the applicant’s work ethic and capabilities.

## Have there been any specific tasks/instances where the applicant has displayed exceptional ability/performance?

## Please comment on the applicant’s ability to work both independently and as a team member.

1. What is the applicant’s ability to adapt to working in a foreign environment: e.g. interaction with people, moral values and standards?
2. In your opinion, does the applicant possess the necessary intellectual and personal qualities to undertake such a course?

## Any general remarks will be greatly valued.

## Referee’s details:

Name:

Position:

Institution & address:

Telephone No:

Cell/Mobile No:

E-mail address:

Date:

Signature: